

CURRENT VACANCIES

Position Title	State	Location	Contact	Email
Customer Service Representative – Central Services Team	NSW	Milperra	Daniel O’Keeffe	dokeeffe@heatcraft.com.au
Customer Service Representative	QLD	Rockhampton	Paul Hedges	phedges@heatcraft.com.au
Customer Service Representative	NSW	Silverwater	Luke Day	lday@heatcraft.com.au
Customer Service Representative	NSW	Waterloo	Luke Day	lday@heatcraft.com.au
Branch Leader	NSW	Albury	Matthew Fournaris	mfournaris@heatcraft.com.au

Know someone who will thrive in our environment? We are looking for talented people - referrals are welcome!

Should you wish to be considered for one of the above roles, please send your CV or expression of interest to the relevant contact person listed above.

CUSTOMER SERVICE REPRESENTATIVE - CENTRAL SERVICES TEAM

We are looking for an energetic, self-motivated and capable HVAC Technician (or similar) who is seeking to transition into an “off-the-tools” office based position. If you are passionate about delivering exceptional customer service and enjoy working in a team orientated environment, this role maybe for you.

The role:

- Support national and account based customers with sales enquiries.
- Liaise with purchasing, warehouse and delivery providers to ensure on time delivery.
- Process orders and invoices.
- Build relationships with key stakeholders.

CUSTOMER SERVICE REPRESENTATIVE:

We are looking for an energetic, self-motivated, Customer Service Representative who is passionate about delivering exceptional customer service. If you are driven to work in faced paced, sales focused and team orientated environment, this role may be for you. Whilst not essential, the ideal candidate will have basic Refrigeration or Air Conditioning knowledge, or basic mechanical aptitude.

Skills required:

- General sales experience.
- Current forklift license preferred.
- Preferably experienced with an ERP system.

BRANCH LEADER:

We are looking for an energetic, self-motivated Branch Leader who has great leadership qualities and is passionate about delivering exceptional customer service. If you are driven to work in fast paced, sales focused and team orientated environment, this role maybe for you.

Skills required:

- Experience leading a team.
- Solid communication skills (verbal, written & listening) and computer skills.
- Refrigeration and/or air conditioning knowledge, or have basic mechanical aptitude.
- Be customer focused and solutions orientated.